



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, JUNE 17, 2026 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
Mayor Moore called the meeting to order at 6:00 p.m.
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan and Town Clerk Leah Rhodes.

3. **Pledge of Allegiance**
Councilor Foreman led the Pledge.
4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session (Public Portion) – May 27, 2026 at 5:00 p.m.
- 2) Special Session – May 27, 2026 at 6:00 p.m.
- 3) Work Session – June 3, 2026 at 5:00 p.m.
- 4) Regular Session – June 3, 2026 at 6:00 p.m.

b) Set Next Meeting, Date and Time:

- 1) Regular Session – July 1, 2026 at 6:00 p.m.
- 2) Regular Session – July 15, 2026 at 6:00 p.m.
- 3) Regular Session – August 5, 2026 at 6:00 p.m.

- c) **Consideration and possible approval of Resolution 2026-1219, designating Finance Director Michael Showers as the Town's Chief Fiscal Officer for the purpose of submitting the FY27 Expenditure Limitation Report to the Arizona Auditor General.** Staff Resource: Finance Director Michael Showers.

- d) **Consideration and possible approval of the Town of Camp Verde's Public**

Safety Personnel Retirement System Pension Funding Policy. Staff Resource: Finance Director Michael Showers.

- e) **Consideration and possible approval of the FY27 special assessment levy in the amount of \$222,057 for annual debt service payments on Camp Verde Sanitary District WIFA Note 910175, and certification of the FY27 debt levy in the amount of \$365,451 to Yavapai County, acting as Trustee of the Camp Verde Sanitary District.** Staff Resource: Finance Director Michael Showers.
- f) **Consideration and possible approval of the Affiliate Library Agreement between the Yavapai County Free Library District and the Town of Camp Verde for FY27.** Staff Resource: Town Manager Miranda Fisher.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Foreman, the Council **moved to approve** the consent agenda with the change to Item 4.b. 3 for the August 5th meeting to start at 5:00 p.m.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(I))

Public Comment:

Susan Huerta with Northern Healthcare provided update with the transition of the immediate care facility to an urgent care facility in Camp Verde. Ms. Huerta provided an overview of the engagement survey and Northern Healthcare ranked in the 86th percentile.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend.

The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on events they attended as well as upcoming events.

7. Special Announcements and Presentations. All presentations are limited to 15-minutes.

- **Proclamation in memory of the Granite Mountain Hotshots.** Resource: Mayor Marie Moore.

Mayor Moore proclaimed June 30, 2026, a day to remember all of the Granite Mountain Hotshots that gave their life in the line of duty.

8. Discussion, consideration, and possible appointment of one applicant to the Parks and Recreation Commission, with a term ending January 1, 2028. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reported that, due to the resignation of Zachary McKay, a vacant seat was open on the Parks and Recreation Commission. Town Manager Fisher stated that an interview committee met with the applicant on June 8, 2026. The interview committee recommended the appointment of Sylvia Strobel to fill the remainder of the term, which expires January 1, 2028.

On a **motion** made by Councilor Foreman seconded by Vice Mayor Escoffier, the Council **moved to approve** appointing Sylvia Strobel to the Parks & Recreation Commission with a term ending January 1, 2028.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0.

9. Discussion, consideration, and possible appointment of two applicants to the Planning and Zoning Commission, with terms ending January 1, 2028. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reported that, due to the resignation of Renee Hall and Peter Gutierrez, two vacant seats were open on the Planning and Zoning Commission. Town Manager Fisher stated that an interview committee met with the applicants on June 1, 2026. The interview committee recommended the appointment of Crisi Clark and Jane Whitmire to fill the remainder of the terms, which expire on January 1, 2028.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved to approve** appointing Crisi Clark and Jane Whitmire to the Planning & Zoning Commission with terms ending January 1, 2028.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0.

10. **Discussion, consideration, and possible approval to release Request for Qualifications #2026-232 for a Town Magistrate for the Camp Verde Municipal Court.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reported that, due to the resignation of Town Magistrate Gary Horton, staff has prepared a Request for Qualification (RFP) to solicit Statement of Qualifications from qualified legal professionals interested in serving in the role of Town Magistrate.

On a **motion** made by Councilor Murdock, seconded by Vice Mayor Escoffier, the Council **moved to approve** releasing Request for Qualifications #2026-232 for a Town Magistrate for the Camp Verde Municipal Courts.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0.

11. **Discussion and possible direction regarding a request from the Artist Guild of Camp Verde to display artwork in the Town Council Chambers and/or utilize the Business Resource and Innovation Center for art-related activities.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher explained that, at the request of the Artist Guild of Camp Verde, staff explored the possibility of displaying local artwork in the Council Chambers and Business Resource and Innovation Center (BRIC). Town Manager Fisher stated that the item was presented for Council discussion and direction regarding interest in displaying artwork, potential locations, and possible guidelines for such a program with the possibility of a display policy.

Town Attorney Trish Stuhan explained the general provisions and process of the Town adopting a display policy.

Town Manager Fisher responded to questions and concerns from the Council. Town Council supported displaying art in the Council Chambers but did not feel it was appropriate to do so in the BRIC at this time.

Town Manager Fisher recommended bringing back a draft policy for further discussion at a future Council meeting.

Public Comment: Sylvia Strobel thanked the Council for consideration of showcasing local artists' artwork from the Artist Guild Group.

12. **Discussion, consideration, and possible approval of the revisions and amendments to the Town's Permanent Salary Range Table.** Staff Resource: Human Resources Director Julia Kaiser.

Human Resources Director Julia Kaiser stated every year the Town reviews the salary ranges in comparison to the Arizona State minimum wages.

Town Manager Fisher highlighted the organizational assessment and the staffing changes that occurred as a result of the assessment.

Human Resources Director Kaiser responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the Council **moved to approve** the revisions and amendments to the Town's Permanent Salary Range Table.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0.

13. **Discussion, consideration, and possible direction regarding the proposed revisions and amendments to the Town's Personnel Manual.** Staff Resource:

Human Resources Director Julia Kaiser.

Human Resources Director Kaiser provided an overview of the proposed revisions of the Personnel Manual. Director Kaiser explained that the recommended amendments to the Holiday Leave and Bereavement Leave Policy are intended to align with current practices and enhance existing policies.

Town Manager Fisher responded to questions from the Council and stated the item will come back to Council at the July 1, 2026 Town Council meeting for a vote under Consent Agenda.

14. **Discussion, consideration, and possible award of RFQ No. 26-229, Heritage Pool Renovations Design, to Landmark Aquatic, LLC in the amount of \$48,000.00.** Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith stated he had issued a Request for Qualifications and received one bid from Landmark Aquatic for the Heritage Pool renovation design. Landmark Aquatic is prepared to move into the design build contract.

Town Attorney Trish Stuhan and CIP Manager Smith responded to questions regarding the bid process and design process from the Council.

Town Manager Fisher responded to questions regarding funding sources.

Public Comment: Ruthie Bondi thanked the Council for moving forward with the renovation of the Heritage Pool.

On a **motion** made by Councilor Godwin, seconded by Councilor Foreman, the Council **moved to award** RFQ No. 26-229, Heritage Pool Renovations Design, to Landmark Aquatic in the amount of \$48,000.00.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0.

15. **Discussion, consideration and possible direction amending Section 2-3 of the Town Code regarding Town Council agenda-setting procedures, including agenda item placement requests, agenda approval authority, and related amendments to Town Code and Council policies.** Resource: Town Manager Miranda Fisher and Town Attorney Trish Stuhan.

Town Manager Fisher provided an overview of the current code Section 2-3 regarding the process for developing Council meeting agendas. Town Manager Fisher provided different options regarding the placement of agenda items for Council's consideration.

Town Attorney Trish Stuhan provided an overview of different practices and open meeting law risks for placement of agenda items on a Council agenda.

The Council spoke in favor of adding language at the end of an agenda to ask for future agenda items for discussion.

Town Manager Fisher and Town Attorney Stuhan responded to questions from the Council. Town Manager Fisher stated an Ordinance will be drafted for further consideration for Council approval.

Mayor Moore recessed the meeting for a break at 7:39 p.m. and reconvened the meeting at 7:48p.m.

- 16. Discussion, consideration, and possible direction regarding the establishment of requirements and procedures for virtual attendance and participation by Town Council, Board, and Commission members at public meetings.** Resource: Town Manager Miranda Fisher and Town Attorney Trish Stuhan.

Town Manager Fisher stated she would like the Council's direction on the requirements and procedures for virtual attendance.

Town Manger Fisher and Town Attorney Stuhan provided an overview of the Town's Code, which references State law for attendance with the Town Council and Board and Commission members.

The Council provided direction to formalize a policy for virtual attendance and participation in public meetings.

Town Manager Fisher and Town Attorney Stuhan responded to questions from the Council.

Public Comment: Tanner Bryson spoke in favor of virtual participation.

Mayor Moore read items 17 and 18.

A **motion** was made by Councilor Bolton to go into Executive Session at 8:20 p.m. for Items 17 and 18. Councilor Foreman seconded the motion.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried 7-0.

17. **An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney related to regulations regarding the carrying of firearms on Town property and facilities.** Resource: Town Attorney Trish Stuhan and Councilor Robert Foreman.
18. **An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the public body's position regarding contracts that are the subject of negotiations. The purpose of the executive session is to discuss dispatch services.** Staff Resource: Town Manager Miranda Fisher and Town Marshal Dan Jacobs.

Mayor Moore reconvened the Regular Session at 9:32 p.m.

Mayor Moore stated direction was given on Items 17 and 18.

19. Adjournment

Mayor Moore adjourned the meeting at 9:32 p.m.



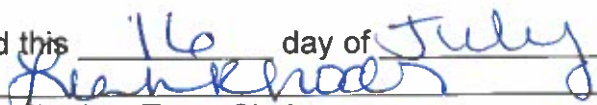
Mayor Marie Moore



Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on June 17, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 16 day of July, 2026.


Leah Rhodes, Town Clerk